

DANBURY TOWNSHIP ZONING COMMISSION
Application for Zoning Amendment (Rezoning)

Amendments to the zoning resolution may be initiated by an application filed by one or more of the owners or lessees of property within the area proposed to be changed.

Application for a zoning amendment shall be filed with the zoning inspector and must consist of the following:

1. Application form – Show the current zoning district for the property as well as the proposed district. Give a brief legal description including the lot and section number, acreage to be rezoned or dimensions of property. Include the street address if one has been assigned to the property. If there is a lengthy legal description included with the deed, list the above requested information and then state: “see attached deed for complete legal description”.

Example:

*1.462 acres in Section 4, Lot 9, Firelands Survey,
Danbury Township, Ottawa County
1234 S. Bridge Road*

(see attached deed for complete legal description)

List the name and mailing address for the applicant and make sure the application is signed by at least one of the owners of the property.

2. Copy of the deed showing ownership and complete legal description of the property.
3. Map showing the property to be rezoned. Map size may not be larger than 8½” x 14” (legal size paper). Copy made from county tax map is acceptable.
4. A legible list of the names and addresses of property owners within, contiguous to, and directly across the street from the property involved. The names and addresses shall be obtained from the County Auditor’s current tax list or the County Treasurer’s mailing list.
5. A \$200.00 filing fee. Checks should be made payable to Danbury Township.

No application will be scheduled for hearing until all of the above items have been filed with the Zoning Inspector.